

Stratford Hall Position Description

Title: Summer Work Study – Grounds Laborer
Reports to: Director of Landscapes and Security
Supervises: N/A

Stratford Hall, a national historic landmark, is seeking candidates for the position of **Summer Work Study - Grounds Laborer**. This is a variable hour position (20 – 32 hours per week), non-exempt position.

Summary:

Assist in professionally maintaining the historic grounds of Stratford Hall under the direction of the Director of Landscapes and Security. Support the various programs and events during the year.

Primary Duties and Responsibilities:

- Perform grounds chores as necessary, including but not limited to:
- Maintain grass through cutting and string trimming
- Rake and blow leaves
- Prune trees and shrubs as directed
- Maintain fences and keep fence lines clear of excessive tree growth
- Clean and maintain nature trails
- Maintain vehicles and equipment properly
- Maintains a safe work environment for staff, visitors, and volunteers
- Performs other related functions as determined by the needs of the position and other duties as assigned
- Assist with public and special events to include setting up tables, chairs, and trash collection
- Preparing firewood for cabins, historic kitchen, Dining Room and public events
- Assist Gardener in maintenance of East Garden and other landscapes on property

Required Education & Experience:

- Knowledge and experience with push and riding mowers, string trimmers, blowers, power saws, hand gardening tool, etc.
- Valid driver's license or learners permit

Specifications & Physical Requirements

- Ability to perform physical labor in outdoor conditions, regardless of weather
- Ability to lift and carry 40 pounds

About Us:

Stratford Hall is a National Historic Landmark located in Westmoreland County, VA nestled along the Potomac River. A publicly accessible museum and historic site for over ninety years and home to the only two brothers to have signed the Declaration of Independence, Stratford Hall will leverage the upcoming 250th Anniversary of the birth of our nation to reintroduce our broad and diverse stories to our communities and stakeholders. A model of historic preservation and land conservation, Stratford Hall contributes actively to the Northern Neck community and encourages applications from strategic thinkers committed to joining this collaborative and dynamic leadership team as we undergo a transformative strategic planning process.

What We Offer:

Stratford Hall pays a competitive salary for the non-profit sector. We are an Equal Opportunity Employer committed to creating an inclusive and collaborative culture among our staff, which we believe is critical to advancing our mission. Prospects interested in helping to ensure Stratford Hall remains relevant for future generations and in making a difference at our historic site, in our field, and to our community are encouraged to apply. For more information about our organization please visit www.stratfordhall.org

How To Apply:

Please email Matt Peterschmidt at MPeterschmidt@stratfordhall.org with “Summer Work Study - Grounds Laborer Job Search” in the subject line if you are interested in applying for this job. The position will remain open until filled.

The organization does not discriminate based on race, ethnicity, religion, gender, gender identity, sexual orientation or any other characteristic protected by law.