

## **Stratford Hall Position Description**

**Title:** Grounds Laborer

**Reports to:** Lead Grounds Laborer

**Supervises:** N/A

Stratford Hall, a national historic landmark, is seeking candidates for the position of **Grounds Laborer**. This is a full-time, non-exempt position.

### **Summary:**

The Grounds Laborer will assist in professionally maintaining the historic grounds of Stratford Hall under the direction of the Lead Grounds Laborer and the Director of Landscapes. This position supports the various programs and events during the year and is essential for weather related responses.

### **Primary Duties and Responsibilities:**

1. Perform grounds chores as necessary, including but not limited to:
  - a) Maintain grass through cutting and string trimming
  - b) Rake and blow leaves
  - c) Collects trash for delivery to local transfer station
  - d) Prune trees and shrubs as directed
  - e) Applying fertilizer and lime appropriately as needed
  - f) Maintain fences and keep fence lines clear of excessive tree growth
  - g) Maintain roads
  - h) Clean and maintain nature trails
  - i) Maintain vehicles and equipment properly
  - j) Maintains a safe work environment for staff, visitors, and volunteers.
  
2. Assist in Farm related duties as necessary:
  - a) Bale hay and store hay in barn or field
  - b) Feed and water livestock
  - c) Maintain tractors and other farm equipment properly
  
3. Emergency storm cleanup:
  - a) Snow and ice removal
  - b) Removing and cleaning up downed trees
  - c) Helping make safe and repair damaged buildings
  
4. Performs other related functions as determined by the needs of the position and other duties as assigned.
  - a) Assist with public and special events to include setting up tables, chairs, and trash collection
  - b) Preparing firewood for cabins, historic kitchen, Dining Room and public events
  - c) Assist Gardener in maintenance of East Garden and other landscapes on property

**Required Education & Experience:**

- High school diploma or equivalent preferred
- Knowledge and experience with push and riding mowers, string trimmers, blowers, power saws, etc.
- Valid driver's license

**Physical Requirements**

- Ability to perform physical labor in outdoor conditions, regardless of weather
- Ability to lift and carry 50 pounds

**About Us:**

Stratford Hall is a National Historic Landmark located in Westmoreland County, VA nestled along the Potomac River. A publicly accessible museum and historic site for over ninety years and home to the only two brothers to have signed the Declaration of Independence, Stratford Hall will leverage the upcoming 250th Anniversary of the birth of our nation to reintroduce our broad and diverse stories to our communities and stakeholders. A model of historic preservation and land conservation, Stratford Hall contributes actively to the Northern Neck community and encourages applications from strategic thinkers committed to joining this collaborative and dynamic leadership team as we undergo a transformative strategic planning process.

**What We Offer:**

Stratford Hall offers a generous benefits package and pays competitive salary for the non-profit sector. We are an Equal Opportunity Employer committed to creating an inclusive and collaborative culture among our staff, which we believe is critical to advancing our mission. Prospects interested in helping to ensure Stratford Hall remains relevant for future generations and in making a difference at our historic site, in our field, and to our community are encouraged to apply. For more information about our organization please visit [www.stratfordhall.org](http://www.stratfordhall.org)

**How To Apply:**

Please email Matt Peterschmidt at [MPeterschmidt@stratfordhall.org](mailto:MPeterschmidt@stratfordhall.org) with "Grounds Laborer Job Search" in the subject line if you are interested in applying for this job. The position will remain open until filled.

*The organization does not discriminate based on race, ethnicity, religion, gender, gender identity, sexual orientation or any other characteristic protected by law.*