



## Housekeeper

(Job Type: Part-time)

Stratford Hall is seeking a dedicated and professional housekeeper to join our organization. You will perform a variety of housekeeping duties including vacuuming, mopping, surface cleaning, dusting, changing, and laundering linen. Attention to detail and experience with customer assistance and service are required. The right person is punctual, thorough but fast, and eager to learn.

- Maintain a professional behavior at all times
- Be responsible for cleaning and preparing guest rooms and cabins while maintaining standards of consistency
- Be responsible for laundry, stock and inventory
- Report any maintenance problems, safety hazards, accidents or injuries directly to management
- Follow all company, safety, security policies and procedures
- Perform all duties in a safe manner
- Responsible for cleaning public areas
- Lifting, pulling or carrying items weighing approximately 25+ pounds.
- Maintain all cleaning equipment, supplies, and products; ensure safe and sanitary storage and care of products

### **BASIC SKILLS AND ABILITY REQUIREMENTS:**

- High School diploma or equivalent
- Previous experience in housekeeping preferred
- Ability to communicate effectively and efficiently
- Must have strong work ethic and sense of urgency
- Ability to work with limited supervision
- Ability to follow verbal directions and walk extended periods of time
- Flexible Work Schedule and organized

To apply, please submit your resume to Lesley Brooks at [lbrooks@stratfordhall.org](mailto:lbrooks@stratfordhall.org).